

Instruction

Exhibit - Class Substitution Request

Students in grades 9-12 may satisfy one or more high school courses or graduation requirements by successfully completing related vocational or technical education courses, or a registered apprenticeship program. Students participating in a registered apprenticeship program must be at least 16 years old.

This request for class substitution must be completed by the student's parent/guardian (or by the student who is at least 18 years of age) and submitted to the Building Principal for approval. Such requests will be kept in the student's temporary school record in accordance with 23 Ill.Admin.Code §1.445 (as applicable) and Section 4 of the Ill. School Student Records Act (105 ILCS 10/4).

_____	_____	_____
Student Name <i>(please print)</i>		Grade
_____	_____	_____
Parent/Guardian Name <i>(please print)</i>	Telephone	Student Birthdate

Class Requesting to Substitute	Vocational/Technical Course/Registered Apprenticeship Program Substitute

_____	_____
Student Signature	Date
_____	_____
Parent/Guardian Signature <i>(For students under age 18)</i>	Date

Request for class substitution: **Approved**
 Denied

_____	_____
Building Principal	Date

Adopted March 2021